

**OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME – Dec 2020**

<b>Issue and Description of Topic</b>	<b>Current Position Objective</b>	<b>Original Due Date</b>	<b>Revised Due Date</b>	<b>Resources Required</b>	<b>Contact</b>	<b>*This item may contain Exempt Information</b>
<b>Confidentiality Policy</b>	To provide members information on confidentiality.	Dec 20		Report	Joint Chief Executive	
<b>Climate Change Working Group</b>	To provide an interface between the Climate Change Working Group and the Overview & Scrutiny Committee for updates.	Dec 20		Oral	Portfolio Holder	
<b>COVID-19 Pandemic Update</b>	To provide an update on Hart's response and actions post Government review.	Dec 20		Oral	Joint Chief Executive	
<b>Business Grants Scheme</b>	To update on the progression of the Business Grant funding scheme.	Dec 20		Report	Head of Corporate Services	
<b>Financial Position Statement</b>	To update the Overview & Scrutiny Committee on the financial status.	Dec 20		Report	Head of Corporate Services	
<b>Community Safety Transition</b>	To update on the progression of the transition and return of the Community Safety Team.	Jan 21		Report	Head of Community Services	

<b>Overview of Member Training</b>	To discuss training required for Members and outstanding subjects and courses already attended.	Jan 21		Report	Joint Chief Executive	
<b>Civic Regeneration Working Group</b>	To update on the Civic Regeneration Working Group.	Jan 21		Report	Portfolio Holder for Commercialisation and Commercialisation Manager	
<b>Car Parking Charges</b>	The Portfolio Holder for Technical Services to be invited to update Committee on progress to agree with parish and town councils any localisation of car park charges	Jan 21		Update	Portfolio Holder	
<b>Capital Strategy, Treasury Management Strategy Statement and Asset Management Plan</b>	To comment on the annual report setting out the future Capital Strategy, Treasury Management Strategy Statement and Asset Management Plan, prior to consideration by Cabinet.	Annual	Jan 21	Report	Head of Corporate	
<b>Draft Budget</b>	To make comments on the draft 2021/22 Budget prior to consideration by Cabinet.	Annual	Jan 21	Report	Head of Corporate	
<b>Quarterly Budget Monitoring</b>	Quarterly update on budget position.	Feb 21 Jun 21 Oct 21		Report	Head of Corporate Services	

<b>Performance Monitoring</b>	Quarterly Highlights report.	Mar 21 Jul 21 Nov 21		Report	Performance & Innovation Officer	
<b>Corporate Risk Register</b>	Half-yearly update on corporate risk profile.	Mar 21 Sep 21		Report	Audit Manager	
<b>Service Plans</b>	To make recommendations to draft 2021/22 Service Plans prior to consideration by Cabinet.	Annual	Mar 21	Report	Joint Chief Executive	
<b>Flooding</b>	Update from twice yearly meeting of multi-agencies.	Mar 21		Minutes of meeting only	Head of Environment & Technical	
<b>Chairman's Annual Review of the Work of the Committee.</b>	To consider the Chairman's draft report to Annual Council on a review of the work carried out in the past year by Overview and Scrutiny Committee.	Annual	April 21	Report	Chairman of Overview & Scrutiny Committee.	
<b>Waste Management Contract</b>	To seek Committee's input if material changes to the contract are brought forward for decision.	TBC			Portfolio Holder	
<b>Treasury Management 2020/21</b>	To consider a Half Year review report on Treasury Management Strategy 2020/21 prior to consideration by Cabinet.	Nov 20		Report	Head of Corporate Services	
<b>Medium Term Financial Strategy</b>	Annual report setting out the Council's Medium-Term Financial Strategy position, prior to consideration by Cabinet.	Oct 20	Nov 20	Report	Head of Corporate Services	

<b>Heads of Service Attendance</b>	<p>Once a quarter the respective Heads of Service (in rotation) each be invited to attend Committee to update on performance, targets, and delivery against Service Plans.</p> <p>Dec - Head of Place  Jan – Head of Corporate  Feb – Head of Environment &amp; Technical  Mar – Head of Place  Apr – Head of Community  Jun – Head of Corporate  Jul – Head of Environment &amp; Technical  Aug – Head of Place  Sep – Head of Corporate  Oct – Head of Environment &amp; Technical</p>				Heads of Service	
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